

*This meeting is a meeting of the Bellbrook-Sugarcreek Board of Education
in public for the purpose of conducting the School District's business
and is not to be considered a public community meeting.
There is a time for public participation during the meeting
as indicated on the agenda item.*

A G E N D A

Thursday, January 14, 2021

**Bellbrook-Sugarcreek Board of Education
Bellbrook High School Cafeteria
3737 Upper Bellbrook Rd
Bellbrook**

6:30 p.m. - Budget Hearing

7:00 p.m. – Reorganizational & Regular Meeting

*2020 Board President David Carpenter will serve as President Pro Tem until duly appointed by
associate Board members or replaced by a duly-elected successor.*

SWEARING IN of New Member

Treasurer Kevin Liming will swear in the newly-appointed board member Audra Dorn.

BUDGET HEARING

1. CALL TO ORDER

2. PLEDGE

3. ROLL CALL

4. ELECTION OF OFFICERS for 2021

Nominations for President

Resolution to close nominations for Office of President

Roll call vote to name President for 2021

Nominations for Vice President

Resolution to close nominations for Office of Vice President

Roll call vote to name Vice President for 2021

5. “Good News” RECOGNITION

- A. Retirement** – Carol Green, Library Specialist
- B. 2020 Football:** Ethan Fryman – 1st Team All Ohio, Taylor Jordan – 2nd Team All Ohio, Seth Borondy – 3rd Team All Ohio, and Ashton Kooken – Honorable Mention All Ohio
- C. Dr. Cozad** – Proclamation **School Board Recognition** Month (January 2021) – Ohio School Boards Association

Reorganizational Meeting

- 6.** Recommend a **Service Fund** be established in the amount of \$4,000.00 for FY 2022 for the purpose of board member professional meeting expenses as permitted by ORC 3315.15. (FY 2021 rate set at \$4,000.00).
- 7.** Recommend **appointment of Superintendent of Schools as representative for Federal Programs** and recommend authorizing Superintendent to file applications for Federal Programs and Educational Grants and to appoint representatives to complete all forms and evaluations required by the programs and/or grants.
- 8.** Recommend the following **authorizations be granted** to the Superintendent, Treasurer, and President of the Bellbrook-Sugarcreek Board of Education to carry out their duties involving personnel and finances:
 - a. Treasurer is authorized to *secure advances* from the Greene County Auditor when funds are available and payable to the school district.
 - b. Treasurer is authorized to *invest interim funds* at the most productive interest rate when interim funds are available.
 - c. Treasurer is authorized to *sign all checks and to pay all bills* within the limits of the appropriations resolution as invoices are received and when merchandise has been received in good condition.

- d. Superintendent is authorized to *employ such temporary personnel* as needed for emergency situations; such appointees are to be presented for Board approval at the next regular meeting.
 - e. Superintendent is authorized to *accept employee resignations* between meetings when the board is not in session; resignations are to be presented for Board approval at the next regular meeting retroactive to the date of the Superintendent's (designee) acceptance.
 - f. Treasurer is authorized to *borrow money* if needed in accordance with the provisions of the Ohio Revised Code.
 - g. Superintendent is authorized to *approve attendance at in-state professional meetings* for all licensed and support staff personnel.
 - h. Superintendent and Treasurer are authorized to *attend those business and professional meetings* as deemed necessary, with expenses paid according to school board appropriations, to properly conduct the business of the district and promote education.
 - i. Superintendent, Treasurer, and Board President are *authorized to sign legal papers* as representatives of the Board.
 - j. Superintendent is authorized to *serve as the purchasing agent* for the school district.
 - k. Treasurer is authorized to *make temporary advances* from one fund to other funds as allowed by Ohio Revised Code.
 - l. Treasurer is authorized to *arrange for and sign depository contracts* with local banks.
 - m. Treasurer is authorized to *re-establish the Treasurer's Petty Cash Fund* for 2021 at Two Hundred Fifty Dollars (\$250.00) and to *establish individual Petty Cash Funds* as needed for efficient operation.
 - n. Treasurer is authorized to credit all *earned interest* to the general fund (with exception of trust funds and the lunchroom fund).
 - o. Treasurer is authorized to act as districtwide *Public Records Designee*.
9. Recommend the incumbent President serve as **President Pro Tem** at the Annual Organizational Meeting in January 2022 until duly reappointed by associate Board members or replaced by a duly-elected successor at the Annual Reorganizational Meeting.

10. Recommend approval of **membership / appointment** of board members to the following positions:

- Membership to the Ohio School Boards Association & appointment of OSBA Legislative Liaison
- OSBA Student Achievement Liaison
- 2021 OSBA Capital Conference delegate
- 2021 OSBA Capital Conference alternate
- Representative to Bellbrook-Sugarcreek Education Foundation
- Representative to Financial Advisory Committee
- Representative to Bellbrook-Sugarcreek Schools Safety Committee
- Representative to GCESC Business Advisory Council

11. Recommend approval for **use of facsimile signature** of the Treasurer on checks.
12. Recommend adoption of resolution to **waive the reading of the record(s) of proceedings** of previous meeting(s) in accordance with Section 3313.26 O.R.C.
13. Recommend authorization for district's continuation of **membership in the Southwestern Ohio Educational Purchasing Cooperative** and the **Ohio Purchasing Cooperative Program** and hereby approve the payment of all applicable membership fees.

Regular Meeting

14. TREASURER'S REPORT

- A. Request approval of the **minutes** for the special meetings of December 3, December 7 & December 8, 2020 and the regular meeting of December 10, 2020.
- B. Request approval of the **Treasurer's Report** for the month of December 2020.
- C. Request approval of the **2021-2022 tax budget** as reviewed during the budget hearing held prior to the reorganizational meeting, per R.C. 5705.28.

- D. Request an **advance of \$1753.20** from the general fund to the Network Connectivity Grant (451-9121) until state funding arrives.

15. CORRESPONDENCE

16. REPORTS TO THE BOARD

Levy Discussion

- 17. OPEN COMMUNICATION PERIOD:** Time Limit – 15 minutes per subject/
3 minutes per person

18. OPERATING LEVY

Request approval of **resolution** requesting the Greene County Auditor certify the current tax valuation and calculate and certify a 7-year emergency tax levy to generate \$ _____ in operating funds to be placed before the voters on May 4, 2021.

Superintendent’s Report

19. NEW BUSINESS

A. Certificated/Licensed Employment/Resignation/Leave-of-Absence/Supplemental Duty:

- 1.) Recommend approval of the following **supplemental duty contracts** for the remainder of the 2020-2021 school year (stipend 100% unless indicated):

Andrew Hartley
Andrew Soloman

Girls Asst Lacrosse, 50% + 20% of Girls Head coach
HS Winter Percussion

2.) A. Be it resolved, the Bellbrook-Sugarcreek Board of Education has offered these supplemental duty positions, via posting, to licensed employees of the district. The board either had no qualified licensed employee applicants or no employees applied before these positions were offered to non-licensed persons. The following non-licensed persons have met qualifications for the board posting of supplemental duty positions as noted below.

B. Recommend approval of the following **supplemental duty contracts** for the 2020-2021 school year (stipend 100% unless indicated, previous approved unless *):

| | |
|---------------|--|
| Jeffrey Chew | Girls Head Lacrosse, 60% |
| Zachary Chew | Boys Asst Lacrosse, 25% + 25% of Boys Head coach |
| Rob Hessinger | Boys Asst Lacrosse, 25% + 25% of Boys Head coach |
| Don Kunz | Boys Asst Lacrosse, 25% + 25% of Boys Head coach |
| Barth Shenk | Boys Asst Lacrosse, 25% + 25% of Boys Head coach |
| Sarah Woll | Girls Asst Lacrosse, 50% + 20% of Girls Head coach |

3.) Recommend approval of the following **supplemental duty volunteers** for the 2020-2021 school year (prev. approval unless *):

| | |
|----------------------|-------------------------|
| Trevor Adkins * | HS Asst Baseball |
| Christopher Crane | HS Asst Girls Track |
| Keith Douglas * ^ | HS Asst Boys Track |
| Rebecca Glenn * ^ | Districtwide Music Dept |
| Steve Grech | HS Asst Softball |
| Craig Holder | HS Asst Softball |
| Elizabeth Howard * ^ | Districtwide Music Dept |
| Trevor Nartker | HS Asst Boys Track |
| Michael Reagan | HS Asst Girls Track |

^ Pending satisfactory receipt of Ohio BCII &/or federal FBI backgrd ck(s)

4.) Recommend approval of the following **substitute teachers/school nurse** for the second semester of the 2020-2021 school year (prev. approval unless *):

| | |
|---------------------------------|-----------------------------|
| Martha Brown * | (early authorize 1/11/2021) |
| Lauren Donaldson * | (early authorize 1/4/2021) |
| Jennifer Fair * | (early authorize 1/4/2021) |
| Monica Glick * ^ (School Nurse) | |
| Amy Riggs | (early authorize 1/12/2021) |

^ Pending satisfactory receipt of Ohio BCII &/or federal FBI backgrd ck(s)

- 5.) Recommend acceptance of resignation for the purpose of **full STRS retirement** from middle school teacher Kimberly Lord effective end-of-day May 31, 2021.

B. Support Staff Employment/Resignation/Leave-of-Absence:

- 1.) Recommend approval of the following **substitute support staff** for the second semester of the 2020-2021 school year (prev. approval unless *):

| | | |
|----------------|--------------------|-----------------------------|
| Martha Brown * | Special Needs Asst | (early authorize 1/11/2021) |
| Olivia Mett * | Special Needs Asst | |

C. Revision to School Fees, 2020-2021

Recommend approval to **amend** the 2020-2021 student fee schedule to reflect a reduction in HS Winterguard fees from \$775 to \$450.

D. Revision to Board Meeting Calendar

Recommend approval for **revisions** to the 2021 Board Meeting Calendar.

E. Items of Information/Discussion

- 1. Resolution in Support of OSBA Legal Assistance Fund
- 2. Representative to GCCC Board, Resolution
- 3. Board Minutes & Meeting Calendar
- 4. 1st Semester Bullying Report

Executive Session: For the purpose of considering employment and compensation of a licensed public employee, per R.C. 121.22 (G)(1).

Adjournment

MEETING

Saturday, January 23, 2021
9:00 a.m.
Bellbrook Middle School
Group Meeting Room
3600 Feedwire Rd
Bellbrook

MEETING

Thursday, February 11, 2021
7:00 p.m.
Bellbrook Middle School
Group Meeting Room
3600 Feedwire Rd
Bellbrook

MEETING

Thursday, February 25, 2021
7:00 p.m.
Bellbrook Middle School
Group Meeting Room
3600 Feedwire Rd
Bellbrook